



## SNOW ADVICE FOR PARENTS

**Cogan Primary School will endeavour to remain open during incidences of bad weather; the decision to open or close will be based on the following factors:-**

- ☀️ Sufficient members of staff being able to attend
- ☀️ Sufficient provisions for school meals to be provided; and availability of catering staff
- ☀️ All utilities and heating system are working fully
- ☀️ Safe access in and around the school

**These procedures should be followed only if snow has fallen (not is snow has been forecast) or the playground is extremely icy and therefore dangerous for parents to drop off using our usual system.**

**You can check whether the school is open by one of the following methods, *before* starting your journey to school:**

- ☀️ Check your mobile telephone and your incoming email for a message from school
- ☀️ [www.coganprimaryschool.co.uk](http://www.coganprimaryschool.co.uk)
- ☀️ [www.bbc.co.uk/wales](http://www.bbc.co.uk/wales)
- ☀️ [www.valeofglamorgan.gov.uk](http://www.valeofglamorgan.gov.uk)
- ☀️ Twitter @CoganPrimary
- ☀️ Our School App

Nursery drop off and collection will remain the same at the Nursery Building.

### **If we have had significant snow or ice and the decision has been made to open the school**

- ☀️ Please **DO NOT** bring your child along to breakfast club, as you will appreciate we won't be able to make a decision in time.
- ☀️ Please bring your child to school at **8.55am**, the gate **will not** be open before this time; please stay with your child until the doors and gate are open.
- ☀️ The school yard will remain off-limits to parents while covered in snow or severe ice – during this time please deliver and collect your child from the following entrances / exits:

- ☀️ Reception and Year 1
- ☀️ Year 2 and Year 3
- ☀️ Years 4 – 6

Main Front Door  
Breakfast Club Door  
Through Yard Gate – *but we ask that you and your child do not stray from the cleared area outside the Annexe Building*

**If we have opened the school but are unable to open the school kitchen we will advise you in our text / email and ask that you provide a packed lunch for your child.**

Thank you for your support.